



Municipality of Southwest Middlesex

Regular Council Meeting

Minutes

Wednesday, September 3, 2025, 1:30 PM

Council Present: Mayor Allan Mayhew;
Deputy Mayor Mike Sholdice;
Councillor Majorie Emery
Councillor Joel Haggith;
Councillor Don McCallum;
Councillor Mark McGill;
Councillor Ed Myers;
Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO
Denice Williamson, Treasurer
Mauro Castrilli, Public Works Manager;
Colleen Kelly, Deputy Clerk

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 1:30 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

3. CONFIRMATION OF THE AGENDA

2025-247

Moved by Councillor Majorie Emery

Seconded by Councillor Mark McGill

That the Regular Agenda of Council dated September 3, 2025 be accepted as presented.

Carried

4. DELEGATIONS AND PRESENTATIONS

- 4.1 Middlesex County Warden Brian Ropp and Chief Administrative Officer Paul Shipway - Middlesex County Local Council Update 2025

Middlesex County Warden Brian Ropp and Chief Administrative Officer Paul Shipway provided updates on issues such as: Asset Management, the County Strategic Plan, Official Plan Amendment No. 4, and the new County governance and administrative building. Council members had the opportunity to ask questions.

2025-248

Moved by Councillor Don McCallum

Seconded by Councillor Mark McGill

That the Council of the Municipality of Southwest Middlesex receive the presentation on September 3, 2025 by Middlesex County Warden Brian Ropp and Chief Administrative Officer Paul Shipway - Middlesex County Local Council Update 2025, for information.

Carried

5. CONSENT AGENDA

2025-249

Moved by Councillor Martin Vink

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.2, as set out on the Consent Agenda for the September 3, 2025 Regular Meeting of Council, for information;

And that Council approve the minutes of the August 13, 2025 Regular Council Meeting.

Carried

5.1 Draft Minutes of the Regular Meeting of Council - August 13, 2025

5.2 Brooke-Alvinston Fire Committee Meeting Minutes - May 1, 2025

6. COMMITTEE OF ADJUSTMENT - None

7. PUBLIC MEETINGS - None

8. STAFF REPORTS

8.1 Chief Administrative Officer

8.1.1 Updated 2026 Budget Planning Process under Strong Mayor Powers (CAO-2025-45)

2025-250

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated September 3, 2025, prepared by the Chief Administrative Officer, titled Updated 2026 Budget Planning Process under Strong Mayor Powers (CAO-2025-45) for information.

Carried

8.2 Clerk

8.2.1 Community School Alliance Agreement (CLE-2025-10)

2025-251

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated September 3, 2025 prepared by the Manager of Legislative Services/Clerk titled Community School Alliance Agreement Update (CLE-2025-10), for information;

And that Council direct staff to renew the Administrative Services Agreement with the Community School Alliance, with the goal of working towards cost recovery for administrative services rendered.

8.2.2 Social Media Policy Update (CLE-2025-11)

2025-252

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated September 3, 2025 prepared by the Manager of Legislative Services/Clerk titled Social Media Policy Update (CLE-2025-11), for information;

And that Council adopt the 'Social Media Policy'.

Carried

8.3 Finance - None

8.4 Public Works - None

8.5 Community Services and Facilities - None

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

9. NOTICE OF MOTION - None

10. CORRESPONDENCE AND PETITIONS - None

11. UNFINISHED BUSINESS - None

12. NEW BUSINESS - None

13. COUNTY COUNCIL AND CONFERENCE UPDATE - None

14. ANNOUNCEMENTS - None

15. CLOSED SESSION

2025-253

Moved by Councillor Majorie Emery

Seconded by Councillor Ed Myers

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 2:22 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001

Carried

15.1 Draft Closed Meeting Minutes - August 13, 2025

15.2 Closed Item - Section 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board. 2001, c.25, s.239(2); 2017, c.10, Sched. 1,s.26.

15.3 Closed Item - Section 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board. 2001, c.25, s.239(2); 2017, c.10, Sched. 1,s.26.

16. BUSINESS ARISING FROM CLOSED SESSION

2025-254

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex rise from Closed Session and reconvene to the Regular Meeting of Council at 3:16 p.m.

And that during closed session Council approved the previous closed minutes from August 13, 2025;

And that during closed session Council received the information related to Section 239(2)(k) for information and provided direction;

And that during closed session Council received information related to Section 239(2)(k);

And that Council provided direction to staff regarding next steps in the negotiation process and instructed staff to report back to Council.

Carried

17. BY-LAWS

2025-255

Moved by Councillor Don McCallum

Seconded by Councillor Joel Haggith

That the Council of Southwest Middlesex adopt by-laws 2025/080 and 2025/081, as listed below.

Carried

17.1 By-law 2025/080 Being a by-law to declare Southwest Middlesex an Unwilling Host for new industrial wind turbine projects

17.2 By-law 2025/081 Being a by-law to confirm the proceedings of Council on September 3, 2025

18. FUTURE MEETINGS (subject to change)

Regular Council Meeting on Wednesday, September 17, 2025 at 6:00 p.m.

Regular Council Meeting on Wednesday, October 1, 2025 at 1:30 p.m.

19. ADJOURNMENT

2025-256

Moved by Councillor Joel Haggith

Seconded by Councillor Ed Myers

That the Regular Meeting of Council be adjourned at 3:18 p.m.

Carried