



Municipality of Southwest Middlesex

Regular Council Meeting

Minutes

Wednesday, March 5, 2025, 1:30 PM

Council Present: Mayor Allan Mayhew;
Deputy Mayor Mike Sholdice;
Councillor Joel Haggith;
Councillor Don McCallum;
Councillor Mark McGill;
Councillor Ed Myers;
Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO
Kendra Kettler, Clerk
Mack Meloche, Treasurer
Mauro Castrilli, Public Works Manager;
Kevin Miller, Manager of Community Services & Facilities
Colleen Kelly, Deputy Clerk

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 1:30 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

3. CONFIRMATION OF THE AGENDA

2025-067

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Mark McGill

That the following item be added to the Meeting Agenda - Item 8.2.1 Councillor Appointment - Ward 3 (CLE-2025-05);

And that Council be in consensus to move Agenda Item 17: By-laws to follow Item 14: Announcements;

And that the Regular Agenda of Council dated March 5, 2025 be accepted as amended.

Carried

4. DELEGATIONS AND PRESENTATIONS - None

5. CONSENT AGENDA

Middlesex County Chief Building Official, Arnie Marsman, spoke to agenda item 5.3 Building Permit 4th Quarter and Year End 2024 (CBO-2025-01).

2025-068

Moved by Councillor Ed Myers

Seconded by Deputy Mayor Mike Sholdice

That Council for the Municipality of Southwest Middlesex receive Items 5.1. to 5.6, as set out on the Consent Agenda for the March 5, 2025 Regular Meeting of Council, for information;

And that Council approve the minutes of the February 19, 2025 Regular Council Meeting.

Carried

5.1 Draft Minutes of the Regular Meeting of Council - February 19, 2025

5.2 Draft Minutes of the Recreation Committee Meeting - February 4, 2025

5.3 Building Permit 4th Quarter and Year End 2024 (CBO-2025-01)

5.4 Middlesex London Health Unit (MLHU) Monthly Board of Health Update - February 2025

- 5.5 Municipality of Northern Bruce Peninsula resolution of support regarding Cell Towers and their associated maintenance
- 5.6 Municipality of Northern Bruce Peninsula resolution of support regarding a proposed mandate that all new cars and trucks sold in Canada be equipped with a tow hook

6. COMMITTEE OF ADJUSTMENT - None

7. PUBLIC MEETINGS - None

8. STAFF REPORTS

8.1 Chief Administrative Officer

8.1.1 Ontario Trillium Foundation (OTF) Capital Grant Application - Project 2000 Revitalization and Accessibility Improvement Project (CAO-2025-12)

2025-069

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex received the report dated March 5, 2025 prepared by the Chief Administrative Officer titled Ontario Trillium Foundation (OTF) Capital Grant Application – Project 2000 Revitalization and Accessibility Improvement Project (CAO-2025-12) for information;

And that Council authorize staff to submit an Ontario Trillium Foundation Capital Grant application for the Project 2000 Revitalization and Accessibility Improvement Project;

And that Council receive the attached Collaborative Agreement with the Glencoe District Lions Club and the Glencoe Agricultural Society for information.

Carried

8.1.2 Lease Extension and Amending Agreement - 157 Water Street, Glencoe (CAO-2025-13)

2025-070

Moved by Councillor Mark McGill

Seconded by Deputy Mayor Mike Sholdice

That the Council of the Municipality of Southwest Middlesex receive the report dated March 5, 2025 prepared by the Chief Administrative Officer, titled Lease Extension and Amending Agreement – 157 Water Street, Glencoe (CAO-2025-13) for information;

And that Council approve the proposed Lease Extension and Amending Agreement for 157 Water Street, Glencoe, between the Municipality of Southwest Middlesex and His Majesty the King in Right of Ontario as represented by the Minister of Infrastructure;

And that the by-law authorizing the Mayor and Clerk to execute the lease agreement on behalf of the Municipality be approved subject to the addition of a clause specifying that the lessee pay for utilities.

Carried

2025-071

Moved by Councillor Martin Vink

Seconded by Councillor Joel Haggith

That Council approve the proposed Lease Extension and Amending Agreement for 157 Water Street, Glencoe subject to the addition of a clause allowing for mutual termination rights with equal notice provisions.

Carried

8.1.3 Long-Term Facility Needs Optimization - Consolidation Option (CAO-2025-14)

2025-072

Moved by Councillor Joel Haggith

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated March 5, 2025 prepared by the Chief Administrative Officer titled Long-Term Facility Needs Optimization – Consolidation Option (CAO-2025-14) for information;

And Whereas, surplus land adjacent to Trillium Landfill offers an opportunity to develop a consolidated facility integrating the Glencoe and Appin Operations Centres, updating the transfer station, and providing dedicated storage for Community Services and Facilities;

And Whereas, the proposed four-year consolidation plan reduces initial spending to \$250,000 for a feasibility study and design, with an innovative funding model projected to generate net funds of approximately \$3,055,000 through asset sales;

And that Council direct staff to move the report to the Special Budget Meeting for discussion.

Defeated

8.2 Clerk

8.2.1 Councillor Appointment - Ward 3 (CLE-2025-05) - Addition to the Agenda

2025-073

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated March 5, 2025, prepared by the Manager of Legislative Services/Clerk titled Council Appointment – Ward 3 (CLE-2025-05) for information;

And that Council appoint Marjorie Emery as the Ward 3 Councillor for the remainder of the 2022-2026 term of Council.

Carried

8.3 Finance - None

8.4 Public Works

8.4.1 2024 Drinking Water System - Summary Report (PUB-2025-08)

Sam Smith, Senior Operations Manager, Ontario Clean Water Agency (OCWA) spoke to the 2024 Southwest Middlesex Distribution System - Annual Water Report.

2025-074

Moved by Councillor Don McCallum

Seconded by Councillor Martin Vink

That the Council of the Municipality of Southwest Middlesex receive the report dated March 5, 2025 prepared by the Manager of Public Works titled 2024 Drinking Water System – Summary Report (PUB-2025-08) for information;

And that the 2024 Southwest Middlesex Distribution System - Annual Water Report be received for information.

Carried

8.4.2 Limerick Landfill Closure - Provisional Items (PUB-2025-09)

Fabiano Gondim, Senior Waste Engineer at WSP spoke to the report.

2025-075

Moved by Councillor Joel Haggith

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated March 5, 2025 prepared by the Manager of Public Works titled Limerick Landfill Closure – Provisional Items (PUB-2025-09) for information;

And that Council approve the inclusion of the provisional items listed in the awarded tender for the Limerick Landfill Closure, Final Cover, and Stormwater Drainage Works at a total cost of \$420,723.16 (excluding HST);

And that the total approved project budget be adjusted to \$1,297,292.02 (excluding HST).

Carried

8.5 Community Services and Facilities - None

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

- 10.1 Harold Carruthers, General Manager, Glencoe & District Historical Society
regarding 2025 Municipality of Southwest Middlesex Budget Considerations

2025-076

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the correspondence from Harold Carruthers, General Manager, Glencoe & District Historical Society regarding 2025 Municipality of Southwest Budget Considerations for information;

And that Council direct staff to move the following correspondence item lines to the 2025 budget considerations:

Item 2: Historical display case at the Southwest Middlesex Recreation Centre

Item 5: Wardsville Museum Protection and Maintenance

Carried

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

2025-078

Moved by Councillor Martin Vink

Seconded by Councillor Joel Haggith

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 2:42 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001

Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board
-potential disposition of land

Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board
-potential disposition of land

Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board
-potential donation

Section 239(2)(f) Advice that is subject to solicitor-client privilege, including communication necessary for that purpose
-land matter

Carried

15.1 Closed Meeting Minutes - February 19, 2025

15.2 Closed Item

15.3 Closed Item

15.4 Closed Item

15.5 Closed Item

16. BUSINESS ARISING FROM CLOSED SESSION

2025-079

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Ed Myers

That Council rise from Closed Session and return to regular session at 3:21 p.m.

And that only items identified were discussed in closed session;

And that the minutes from the Closed Session on February 19, 2025 were approved;

That Council supported the amended terms of the Agreement of Purchase and Sale (APS) with Elite Agri Solutions Inc.;

And that the Chief Administrative Officer (CAO) and Mayor be authorized to execute an amended APS with Elite Agri Solutions Inc. on behalf of the Municipality.

And that Council direct staff to proceed as directed regarding the disposition of lands.

That the Chief Administrative Officer and Mayor be authorized to enter into the Agreement of Purchase and Sale with the Masons for the property at 21996 Hagerty Road, Wardsville ON, prior to the closing date, as due diligence is being completed.

That the Council of the Municipality of Southwest Middlesex directed staff on a matter relating to solicitor-client privilege.

Carried

17. BY-LAWS

2025-077

Moved by Councillor Don McCallum

Seconded by Councillor Mark McGill

That the Council of Municipality of Southwest Middlesex adopt by-laws 2025-025 to 2025-026, as listed below and read.

Carried

17.1 By-law 2025-024 Being a by-law to authorize the signing of a lease agreement with the Ontario Realty Corporation for the property known as 157 Water Street, Glencoe (By-law to be read at a future council meeting with the directed amendments)

17.2 By-law 2025-025 Being a by-law to authorize the signing of an agricultural land lease agreement with T. McTavish

17.3 By-law 2025-026 Being a by-law to confirm the proceedings of Council on March 5, 2025

18. FUTURE MEETINGS (subject to change)

Wednesday March 19, 2025 at 6:00 p.m. - Regular Meeting of Council

Thursday March 20, 2025 at 9:30 a.m. - Special Budget Meeting

Wednesday April 9, 2025 at 1:30 p.m. - Regular Meeting of Council

19. ADJOURNMENT

2025-080

Moved by Councillor Martin Vink

Seconded by Deputy Mayor Mike Sholdice

That the Regular Meeting of Council be adjourned at 3:22 p.m.

Carried