



Municipality of Southwest Middlesex

Regular Council Meeting

Minutes

Wednesday, June 4, 2025, 1:30 PM

Council Present: Mayor Allan Mayhew;
Deputy Mayor Mike Sholdice;
Councillor Majorie Emery
Councillor Joel Haggith;
Councillor Don McCallum;
Councillor Mark McGill;
Councillor Ed Myers;
Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO
Kendra Kettler, Clerk
Mauro Castrilli, Public Works Manager (Virtually)
Kevin Miller, Manager of Community Services & Facilities
Sara Donais, Acting Treasurer

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 1:31 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

3. CONFIRMATION OF THE AGENDA

2025-173

Moved by Councillor Mark McGill

Seconded by Councillor Majorie Emery

That the Regular Agenda of Council dated June 4, 2025 be accepted as presented

Carried

4. DELEGATIONS AND PRESENTATIONS

- 4.1 Brian Kavanagh, P.Eng.CMO, Principal, Infralevel Inc. - Draft Asset Management Plan and Policy

2025-174

Moved by Councillor Ed Myers

Seconded by Councillor Don McCallum

That the Council of the Municipality of Southwest Middlesex receive the presentation from Brian Kavanagh, P.Eng.CMO, Principal, Infralevel Inc. - Draft Asset Management Plan and Policy, for information.

Carried

- 4.2 Maalika Kara, Manager of Community Relations and Nandu Gopalakrishnan, Manager, Power Systems Projects, Hydro One regarding the Longwood to Lakeshore Project

2025-175

Moved by Councillor Martin Vink

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the presentation by Maalika Kara, Manager of Community Relations and Nandu Gopalakrishnan, Manager, Power Systems Projects, Hydro One regarding the Longwood to Lakeshore Project, for information.

Carried

5. CONSENT AGENDA

2025-176

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.9, as set out on the Consent Agenda for the June 4, 2025 Regular Meeting of Council, for information;

And that Council approve the minutes of the May 21, 2025 Regular Council Meeting.

Carried

- 5.1 Draft Minutes of the May 21, 2025 Regular Meeting of Council
- 5.2 Voucher Report - May 2025 (FIN-2025-15)
- 5.3 County of Middlesex - Committee of the Whole Meeting regarding Bill 17 - Protect Ontario by Building Faster and Smarter Act
- 5.4 Middlesex London Health Unit (MLHU) - Monthly Board of Health Update - May 2025
- 5.5 Town of LaSalle resolution of support regarding Northern Health Travel Grant Program
- 5.6 Councillor Paula Banks, Bastard and South Burgess Ward, Township of Rideau Lakes resolution of support regarding Strong Mayor Powers
- 5.7 Mario Di Tommaso, O.O.M., Deputy Solicitor General, Community Safety, Ministry of the Solicitor General - Ontario Provincial Policing (OPP) Cost Recovery Model Review and June 2025 Webinars
- 5.8 Honourable Jill Dunlop, Minister of Emergency Preparedness and Response - Emergency Management Modernization Act, 2025
- 5.9 Honourable Kinga Surma, Minister of Infrastructure - Housing-Enabling Water Systems Fund (HEWSF) and Infrastructure Investment
- 6. **COMMITTEE OF ADJUSTMENT - None**
- 7. **PUBLIC MEETINGS - None**
- 8. **STAFF REPORTS**
 - 8.1 Chief Administrative Officer

8.1.1 Independent Electricity System Operator (IESO) Procurement Process - Wind Energy Projects (CAO-2025-31)

2025-177

Moved by Councillor Martin Vink

Seconded by Councillor Don McCallum

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025 prepared by the Chief Administrative Officer titled Independent Electricity System Operator (IESO) Procurement Process – Wind Energy Projects (CAO-2025-31) for information;

And that Council direct the CAO to begin gathering additional information on the proposed wind energy projects within Southwest Middlesex, including the coordination of presentations from interested proponents and exploration of funding support for third-party reviews of Community Benefit and Road Use Agreements.

Carried

8.1.2 Municipal Housing Infrastructure Program - Health and Safety Water Stream Grant Application - Glencoe Outlet Drain (Phase 1) (CAO-2025-32)

2025-178

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025 prepared by the Chief Administrative Officer titled Municipal Housing Infrastructure Program – Health and Safety Water Stream (MHIP-HSWS) Grant Application – Glencoe Outlet Drain (Phase 1) (CAO-2025-32) for information;

And that Council endorse the submission of an application to the Municipal Housing Infrastructure Program – Health and Safety Water Stream (MHIP-HSWS) for Phase 1 of the Glencoe Outlet Drain project;

And that staff be directed to prepare and submit the application in collaboration with the project engineer as a strategic step to reduce overall municipal costs for this priority infrastructure project, with funding source decisions to follow at a later date;

And that, should the application be successful, the Municipality approve the allocation of the required 27% municipal funding share to support the project.

Carried

8.1.3 Final Asset Management Plan - 2024 and 2025 O. Reg. 588/17 Compliance (CAO-2025-33)

2025-179

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Majorie Emery

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025 prepared by the Chief Administrative Officer titled Final Asset Management Plan – 2024 and 2025 O. Reg. 588/17 Compliance (CAO-2025-33) for information;

And that Council approve the Municipality of Southwest Middlesex's Asset Management Plan prepared by Infralevel Inc., as presented;

And that staff be directed to post the approved Asset Management Plan on the municipal website in accordance with O. Reg. 588/17.

And that Council approve the Strategic Asset Management Policy as required under Ontario Regulation 588/17.

Carried

8.1.4 Award of Request for Proposal (RFP) SWM-2025-01 - Stormwater Rate Study (CAO-2025-34)

2025-180

Moved by Councillor Majorie Emery

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025 prepared by the Chief Administrative Officer titled Award of Request for Proposal (RFP) SWM-2025-01 – Stormwater Rate Study, for information;

And that Council award RFP SWM-2025-01 – Stormwater Rate Study to Watson & Associates Economists Ltd. at the submitted upset limit of \$43,514 plus HST;

And that the Mayor and Clerk be authorized to sign the associated agreement.

Carried

8.1.5 County Loan Approval for Industrial Park Servicing Project (CAO-2025-35)

2025-181

Moved by Councillor Ed Myers

Seconded by Deputy Mayor Mike Sholdice

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025 prepared by the Chief Administrative Officer titled County Loan Approval for Industrial Park Servicing Project (CAO-2025-35) for information;

And that Council authorize the Mayor and Clerk to execute the necessary loan agreement with the County of Middlesex, as outlined in By-law 2025/068 presented for approval.

Carried

8.2 Clerk

8.2.1 Backyard Chickens - Rural Residential (CLE-2025-08)

2025-182

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025 prepared by the Manager of Legislative Services/Clerk titled Backyard Chickens – Rural Residential (CLE-2025-08) for information.

Carried

8.3 Finance - None

8.4 Public Works

8.4.1 McMaster Street Lights

A verbal report was presented by the Manager of Public Works.

2025-183

Moved by Councillor Mark McGill

Seconded by Deputy Mayor Mike Sholdice

That the Council of the Municipality of Southwest Middlesex receive the verbal report from June 4, 2025 given by the Manager of Public Works regarding McMaster Street Lights for information;

And that Council direct staff to reach out to concerned residents and request that they gather a petition from property owners on McMaster Place and that should more than 50% of the property owners express opposition to the project, staff recommend deferring the streetlight installation.

Carried

8.5 Community Services and Facilities

8.5.1 Glencoe Baseball Diamond Lighting (CSF-2025-05)

2025-184

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025, prepared by the Manager of Community Services and Facilities titled Glencoe Baseball Diamond Lighting (CSF-2025-05) for information;

And that Council approve an additional \$15,000 in funding to allow for the completion of lighting replacement on one baseball diamond at the Glencoe facility, acknowledging the impact of new tariffs on project pricing.

And that Council approve that the additional \$15,000 be funded from the existing Parks and Recreation Reserve or 2025 Parks and Recreation capital project surplus.

Carried

8.5.2 Project 2000 Concession Request for Proposal (RFP) Results (CSF-2025-06)

2025-185

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated June 4, 2025, prepared by the Manager of Community Services and Facilities titled Project 2000 Concession Request for Proposal (RFP) Results (CSF-2025-06) for information;

And that Council direct staff to accept the RFP submission from “Huddle Hut” for the operation of the Project 2000 concession booth for the summer of 2025;

And that Council direct staff to draft a contract for a 1-year term to be reviewed for the 2026 season.

Carried

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS - None

11. UNFINISHED BUSINESS - None

12. NEW BUSINESS - None

13. COUNTY COUNCIL AND CONFERENCE UPDATE - None

14. ANNOUNCEMENTS - None

15. CLOSED SESSION

2025-186

Moved by Councillor Don McCallum

Seconded by Councillor Ed Myers

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 3:05 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001

Carried

15.1 Approval of Closed Meeting Minutes - May 21, 2025

15.2 Closed Item - Section 239(2)(i) - A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonable be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

- Potential negotiations

16. BUSINESS ARISING FROM CLOSED SESSION

2025-187

Moved by Councillor Don McCallum

Seconded by Deputy Mayor Mike Sholdice

That the Council of the Municipality of Southwest Middlesex rise from Closed Session and reconvene to the Regular Meeting of Council at 3:41 p.m.

Carried

2025-188

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Martin Vink

That during closed session Council passed the May 21, 2025 closed meeting minutes.

And that Council received information and discussed options related to negotiations and staff are to proceed as directed.

Carried

17. BY-LAWS

2025-189

Moved by Councillor Don McCallum

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex give a first, second, third and final reading to by-laws 2025/068 to 2025/070, as listed below.

Carried

17.1 By-law 2025/068 Loan Agreement for the Glencoe Business and Industrial Park Servicing Project

17.2 By-law 2025/069 Being a by-law to authorize an agreement of purchase and sale with Hammond Masonic Temple Building Corporation - 21996 Hagerty Road, Wardsville

17.3 By-law 2025/070 Being a by-law to confirm the proceedings of Council on June 4, 2025

18. FUTURE MEETINGS (subject to change)

Wednesday June 18, 2025 at 6:00 p.m. – Regular Meeting of Council

Wednesday July 16, 2025 @ 6:00 p.m. – Regular Meeting of Council

19. ADJOURNMENT

2025-190

Moved by Councillor Don McCallum

Seconded by Councillor Martin Vink

That the Regular Meeting of Council be adjourned at 3:45 p.m.

Carried