Municipality of Southwest Middlesex

Regular Council Meeting

Minutes

Wednesday, October 21, 2026, 6:00 PM

Council Present:	Mayor Allan Mayhew; Deputy Mayor Mike Sholdice; Councillor Marjorie Emery; Councillor Joel Haggith; Councillor Mark McGill; Councillor Ed Myers; Councillor Martin Vink;
Staff Present:	Amanda Gubbels, CAO Denice Williamson, Treasurer Mauro Castrilli, Public Works Manager; Kevin Miller, Manager of Community Services & Facilities Andrew Neely, Drainage Superintendent; Alana Kertesz, Planner Erin Besch, Planner (virtually) Colleen Kelly, Clerk Julie Ritchie, Deputy Clerk

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Meeting can be viewed at:
https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A

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1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 6:00 p.m.

Mayor Mayhew requested a moment of silence in remembrance of Councillor Don McCallum.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

3. CONFIRMATION OF THE AGENDA

2026-260
Moved by Councillor Ed Myers
Seconded by Councillor Joel Haggith

That the Regular Agenda of Council dated October 21, 2026 be accepted as presented

Carried

4. DELEGATIONS AND PRESENTATIONS - None

5. CONSENT AGENDA

2026-261
Moved by Councillor Martin Vink
Seconded by Councillor Marjorie Emery

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.4, as set out on the Consent Agenda for the October 21, 2026 Regular Meeting of Council, for information;

And that Council approve the minutes of the October 7, 2026 Regular Council Meeting.

Carried

5.1 Draft Minutes of the Regular Meeting of Council- October 7, 2026

5.2 Middlesex County Council Meeting Highlights - October 13, 2026

5.3 2027 Middlesex-London Health Unit (MLHU) Board of Health and Committee Meeting Dates

5.4 Southwest Minor Hockey Association U21 Hockey Program Donation Request

6. COMMITTEE OF ADJUSTMENT

2026-262
Moved by Deputy Mayor Mike Sholdice
Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex enter into the Committee of Adjustment at 6:03 p.m.

Carried

7. PUBLIC MEETINGS

7.1 Court of Revision - Deacon Winship Drain Culvert 2026 and Jefferey Drain 2026

2026-263
Moved by Councillor Mark McGill
Seconded by Councillor Martin Vink

That Mayor Mayhew be appointed to the Court of Revision and act as chair for the Deacon Winship Drain Culvert 2026 and Jeffery Drain 2026;

And that Councillors McGill, Vink, Emery and Deputy Mayor Sholdice be appointed to the Court of Revision for the Deacon Winship Drain Culvert 2026 and the Jeffery Drain 2026;

And that Council adjourn the regular meeting to sit as the Court of Revision at 6:32 p.m.

Carried

8. STAFF REPORTS

8.1 Chief Administrative Officer

8.1.1 Middlesex Community Safety and Well-Being Plan 2026-2031 (CAO-2026-39)

2026-264
Moved by Deputy Mayor Mike Sholdice
Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated October 21, 2026, prepared by the Chief Administrative Officer titled Middlesex Community Safety and Well-Being Plan 2026–2031 (CAO-2026-39) for information;

And that Council approve the 2026–2031 Middlesex Community Safety and Well-Being Plan, as attached to this report.

Carried

8.2 Clerk

8.2.1 Adoption of Updated Procedural By-law (CLE-2026-10)

2026-265
Moved by Councillor Joel Haggith
Seconded by Deputy Mayor Mike Sholdice

That the Council of the Municipality of Southwest Middlesex receive the report dated October 21, 2026, prepared by the Manager of Legislative Services/Clerk titled Adoption of Updated Procedural By-law (CLE-2026-10) for information;

And that By-law 2026/094, being the Procedural By-law, be approved, with the provisions respecting appointments to committees remaining as currently enacted.

Carried

8.3 Finance - None

8.4 Public Works

8.4.1 Glencoe Operations Centre Improvements Tender Results (PUB-2026-14)

2026-266
Moved by Councillor Joel Haggith
Seconded by Councillor Ed Myers

That the Council of Municipality of Southwest Middlesex receive the report dated October 21, 2026, prepared by the Manager of Public Works titled Glencoe Operations Centre Improvements – Tender Results (PUB-2026-14) for information;

And that Council direct staff to award the Glencoe Operations Centre Improvements tender bid submission received from Tonda Construction Limited in the amount of $431,700.00 (excluding HST);

And that the Mayor and Clerk be authorized to execute any necessary documents.

Carried

8.4.2 New Drain Petition - Nemcek Drain Bles Branch (DS-2026-12)

2026-267
Moved by Councillor Martin Vink
Seconded by Deputy Mayor Mike Sholdice

That the Council of the Municipality of Southwest Middlesex receive the report dated October 21, 2026, prepared by the Drainage Superintendent titled New Drain Petition – Nemcek Drain Bles Branch (DS-2026-12) for information;
And that Council appoint Spriet Associates Engineers & Architects under Section 4 of the Drainage Act for Concession 11, Lot 4 (former Mosa Township), to construct a new municipal drain.

Carried

8.4.3 Wardsville Outlet Drain No. 1 Tender Award (DS-2026-13)

2026-268
Moved by Councillor Martin Vink
Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated October 21, 2026, prepared by the Drainage Superintendent titled Wardsville Outlet Drain No. 1 Tender Award (DS-2026-13) for information;

And that Council accepts the recommendation from Spriet Associates Engineers and Architects to award the tender Wardsville Outlet Drain No. 1 to Cassidy Construction London Ltd. in the amount of $198,143.00 (excluding HST);

And that the Mayor and Clerk be authorized to execute any necessary documents.

Carried

8.5 Community Services and Facilities - None

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

9. NOTICE OF MOTION - None

10. CORRESPONDENCE AND PETITIONS - None

11. UNFINISHED BUSINESS - None

12. NEW BUSINESS - None

13. COUNTY COUNCIL AND CONFERENCE UPDATE - None

14. ANNOUNCEMENTS

Councillor Haggith announced the Royal Canada Legion is hosting an Oktoberfest meal and events this Saturday.

Councillor Emery announced the Glencoe's Main Street Creature Crawl on October 31st, a Halloween community event organized by the Celebrate Community Committee.

15. CLOSED SESSION

2026-269
Moved by Councillor Marjorie Emery
Seconded by Councillor Ed Myers

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 6:59 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001

Carried

15.1 Call to Order

15.2 Disclosure of Pecuniary Interest

15.3 Draft Closed Meeting Minutes - October 7, 2026

15.4 Closed Item – Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board.

15.5 Closed Item – Section 239(2)(i) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality.

15.6 Closed Item – Section 239(2)(b) Personal matters about an identifiable individual.

16. BUSINESS ARISING FROM CLOSED SESSION

2026-270
Moved by Deputy Mayor Mike Sholdice
Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex rise from Closed Session and reconvene to the Regular Meeting of Council at 7:37 p.m.

And that during Closed Session Council approved the previous closed meeting minutes from October 7, 2026;

And that during closed session Council received information related to Section 239(2)(c) for information and that Council provided direction to legal counsel on how to proceed;

And that Council received information related to Section 239(2)(i) for information;

And that Council received information related to Section 239(2)(b) for information and that Council deferred further discussion regarding the Ontario Senior Achievement Award nomination until the November 4, 2026 council meeting (discussion to be in closed session).

Carried

17. BY-LAWS

2026-271
Moved by Deputy Mayor Mike Sholdice
Seconded by Councillor Joel Haggith

That the Council of Southwest Middlesex give a first, second and third reading to and adopt by-laws 2026/094 and 2026/095 as listed below.

Carried

17.1 By-law 2026/094 Being the Southwest Middlesex Procedural By-law

17.2 By-law 2026/095 Being a by-law to confirm the proceedings of council on October 21, 2026

18. FUTURE MEETINGS (subject to change)

Wednesday, November 4, 2026 at 1:30 p.m. - Regular Meeting of Council

Wednesday, November 18, 2026 at 6:00 p.m. - Inaugural Meeting of the 2026-2030 Council

19. ADJOURNMENT

2026-272
Moved by Councillor Ed Myers
Seconded by Councillor Joel Haggith

That the Regular Meeting of Council be adjourned at 7:39 p.m.

Carried