



Municipality of Southwest Middlesex

Regular Council Meeting

Minutes

Wednesday, September 2, 2026, 1:30 PM

Council Present: Mayor Allan Mayhew;
Deputy Mayor Mike Sholdice;
Councillor Joel Haggith (virtually)
Councillor Don McCallum;
Councillor Mark McGill;
Councillor Ed Myers;
Councillor Martin Vink;

Council Absent: Councillor Marjorie Emery;

Staff Present: Amanda Gubbels, CAO
Colleen Kelly, Clerk
Denice Williamson, Treasurer
Kevin Miller, Manager of Community Services & Facilities

Meetings are held in person in Council Chambers. Webcasts (live or archived) are provided for convenience only and can be found on our YouTube Channel.

Any failure of the audio or video streaming equipment for a Meeting or any portion thereof does not invalidate the outcome of the meeting.

View the meeting at: <https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 1:30 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

3. CONFIRMATION OF THE AGENDA

2026-222

Moved by Councillor Don McCallum

Seconded by Councillor Ed Myers

That the Regular Agenda of Council dated September 2, 2026 be accepted as presented.

Carried

4. DELEGATIONS AND PRESENTATIONS - None

5. CONSENT AGENDA

2026-223

Moved by Councillor Mark McGill

Seconded by Councillor Martin Vink

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.3, as set out on the Consent Agenda for the September 2, 2026 Regular Meeting of Council, for information;

And that Council approve the minutes of the August 19, 2026 Regular Council Meeting.

Carried

5.1 Draft Minutes of the Regular Meeting of Council - August 19, 2026

5.2 Lower Thames Valley Conservation Authority - 2027 Preliminary Budget

5.3 The Honourable Michael S. Kerzner, Solicitor General - Update on Ontario Provincial Police (O.P.P.) Municipal Policing Costs for 2027

6. COMMITTEE OF ADJUSTMENT - None

7. PUBLIC MEETINGS

The Council of the Municipality of Southwest Middlesex will be temporarily adjourned at 1:34 p.m. to permit the holding of a Public Meeting, in accordance with the requirements of Sections 17 and 28 of the Planning Act, to receive public and agency comments regarding the Proposed 2026 Community Improvement Plans.

7.1 Southwest Middlesex 2026 Community Improvement Plans

Chief Administrative Officer Gubbels explained the Community Improvement Plan presentation.

Mayor Mayhew asked if anyone in attendance had any questions or comments. In response to a question from resident Howard Van Der Hooft, CAO Gubbels explained that Community Improvement Plan awards are grants, and not loans. It was further explained that Southwest Middlesex partners with Middlesex County and that for most projects, the County funds 50% of the grant amount awarded.

Mayor Mayhew asked if any written submissions had been received. Chief Administrative Officer Gubbels shared that two written submissions had been received. The first written submission was from the Ministry of Municipal Affairs and Housing regarding; including an appeal process for unsuccessful candidates, reviewing the eligibility of the technology expansion grant, and including a definition of "attainable rental housing". The second written submission was from St. Clair Regional Conservation Authority regarding expanding our language to make sure that their agency is consulted and their requirements are met through the processes.

Councillor Haggith left the table at 1:56 p.m. and returned at 1:59 p.m.

Council considered the recommendation.

2026-224

Moved by Councillor Ed Myers

Seconded by Councillor Mark McGill

That the Council of the Municipality of Southwest Middlesex receive for information, the 2026 Community Improvement Plans presentation on September 2, 2026, as part of the statutory public meeting process;

And that Council direct staff to consider the comments received at the public meeting and return to Council with recommendations regarding the proposed Community Improvement Plan.

Carried

The Public Meeting was adjourned at 2:00 p.m.

8. STAFF REPORTS

8.1 Chief Administrative Officer - None

8.2 Clerk

8.2.1 Appointment to the Joint Middlesex County 2026 Election Compliance Audit Committee (CLE-2026-08)

2026-225

Moved by Councillor Martin Vink

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated September 2, 2026, prepared by the Middlesex County Clerk on behalf of the Manager of Legislative Services/Clerk titled Appointment to the Joint Middlesex County 2026 Election Compliance Audit Committee (CLE-2026-08) for information;

And that By-law 2026/076 regarding the proposed appointments to the Joint Middlesex County 2026 Election Compliance Audit Committee be approved.

Carried

8.3 Finance - None

8.4 Public Works - None

8.5 Community Services and Facilities - None

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

9. **NOTICE OF MOTION - None**

10. **CORRESPONDENCE AND PETITIONS - None**

11. **UNFINISHED BUSINESS - None**

12. **NEW BUSINESS - None**

13. **COUNTY COUNCIL AND CONFERENCE UPDATE - None**

14. **ANNOUNCEMENTS**

Mayor Mayhew thanked the Southwest Middlesex Fire Department for providing a tour of the Ontario Office of the Fire Marshal's Mobile Live Fire Training Unit, which allowed local and neighbouring firefighters to receive live fire training.

15. **CLOSED SESSION - None**

16. BUSINESS ARISING FROM CLOSED SESSION - None

17. BY-LAWS

2026-226

Moved by Councillor Mark McGill

Seconded by Councillor Don McCallum

That the Council of Southwest Middlesex adopt the by-laws 2026/076 to 2026/079 listed below and read.

Carried

17.1 By-law 2026/076 Being a by-law to approve appointments to the Joint Middlesex County 2026 Election Compliance Audit Committee

17.2 By-law 2026/077 Being a by-law to appoint a municipal by-law enforcement officer for the Municipality of Southwest Middlesex and amend By-law 2021/029 and Repeal By-law 2022/099

17.3 By-law 2026/078 Being a by-law to appoint one or more person to investigate injury or death to livestock and/or poultry caused by wildlife

17.4 By-law 2026/079 Being a by-law to confirm the proceedings of council on September 2, 2026

18. FUTURE MEETINGS (subject to change)

Wednesday, September 16, 2026 at 6:00 p.m. - Regular Meeting of Council

Wednesday, October 7, 2026 at 1:30 p.m. - Regular Meeting of Council

Wednesday, October 21, 2026 at 6:00 p.m. - Regular Meeting of Council

19. ADJOURNMENT

2026-227

Moved by Councillor Ed Myers

Seconded by Councillor Martin Vink

That the Regular Meeting of Council be adjourned at 2:08 p.m.

Carried