



**Municipality of Southwest Middlesex**

**Regular Council Meeting**

**Minutes**

**Wednesday, June 3, 2026, 1:30 PM**

Council Present: Mayor Allan Mayhew;  
Deputy Mayor Mike Sholdice;  
Councillor Marjorie Emery;  
Councillor Joel Haggith;  
Councillor Don McCallum;  
Councillor Mark McGill;  
Councillor Ed Myers;  
Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO  
Denice Williamson, Treasurer  
Mauro Castrilli, Public Works Manager;  
Kevin Miller, Manager of Community Services & Facilities  
Colleen Kelly, Clerk  
Shannon Black, Deputy Clerk

**Meetings are held in person in Council Chambers. Webcasts (live or archived) are provided for convenience only and can be found on our YouTube Channel.**

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**Meeting can be viewed at:**

**<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>**

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**1. CALL TO ORDER**

Mayor Mayhew called the meeting to order at 1:30 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest.

**3. CONFIRMATION OF THE AGENDA**

2026-151

**Moved by** Councillor Mark McGill

**Seconded by** Councillor Marjorie Emery

That the Regular Agenda of Council dated June 3, 2026 be accepted as presented

Carried

**4. DELEGATIONS AND PRESENTATIONS**

4.1 Susan Clarke, Middlesex County Warden and Paul Shipway, Middlesex County Chief Administrative Officer - Middlesex County Local Council Update 2026

2026-152

**Moved by** Councillor Joel Haggith

**Seconded by** Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the presentation dated June 3, 2026 from Susan Clarke and Paul Shipway regarding the Middlesex County Local Council Update 2026 for information.

Carried

**5. CONSENT AGENDA**

2026-153

**Moved by** Councillor Don McCallum

**Seconded by** Councillor Martin Vink

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.13, as set out on the Consent Agenda, with Item 15.4, Township of Stone Mills resolution of support regarding Opposition to Changes to Ontario's Freedom of Information and Protection of Privacy Act, being received separately, for the June 3, 2026 Regular Meeting of Council, for information;

And that Council approve the minutes of the May 20, 2026 Regular Council Meeting.

Carried

- 5.1 Draft Regular Meeting of Council Minutes - May 20, 2026
- 5.2 Recreation Committee Meeting Minutes - March 12, 2026
- 5.3 Ontario Municipal Administrators' Association Long Service Recognition Award - Amanda Gubbels
- 5.4 Middlesex-London Board of Health Meeting Update - May 21, 2026
- 5.5 St. Clair Region Conservation Authority (SCRCA) Meeting Highlights - April 16, 2026
- 5.6 Municipality of Strathroy-Caradoc Notice of Open House & Public Meeting for Municipally Initiated Official Plan Amendment - Settlement Boundary Expansion
- 5.7 Ontario Provincial Conservation Agency - Appointments to Transition Committee for regional conservation authorities
- 5.8 Plympton-Wyoming resolution of support for Sustainable Provincial Grant Funding for Fire Services in Ontario
- 5.9 Township of Baldwin resolution of support regarding the Ontario Provincial Police (OPP) Municipal Policing Billing Model
- 5.10 Municipality of Calvin resolution of support regarding the request for Provincial Review of Current Value Assessment - Based Apportionment for Shared Municipal and Provincially Mandated Services
- 5.11 Prince Edward County resolution of support regarding improved accessibility to home insurance for owners of properties designated under the Ontario Heritage Act
- 5.12 Prince Edward County resolution of support regarding exploring the feasibility of a Vacant Commercial Storefront Tax
- 5.13 Township of Puslinch resolution of support regarding the Western Ontario Wardens' Caucus (WOWC) Finlay's Law on Emergency Room Reform
- 5.14 Township of Stone Mills resolution of support regarding opposition to the changes to Ontario's Freedom of Information and Protection of Privacy Act (FIPPA)

2026-154

**Moved by** Councillor Mark McGill

**Seconded by** Councillor Marjorie Emery

That the Council of the Municipality of Southwest Middlesex receive consent agenda Item 5.14 - Township of Stone Mills resolution of Support regarding Opposition to the Changes to Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) for information;

And that Council direct staff to send a letter of support to the Ontario Premier, Honourable Doug Ford.

Carried

**6. COMMITTEE OF ADJUSTMENT - None**

**7. PUBLIC MEETINGS - None**

**8. STAFF REPORTS**

8.1 Chief Administrative Officer

8.1.1 Annual Insurance Policy Renewal (CAO-2026-13)

2026-155

**Moved by** Councillor Ed Myers

**Seconded by** Councillor Don McCallum

That the Council of the Municipality of Southwest Middlesex receive the report dated June 3, 2026, prepared by the Chief Administrative Officer, titled Annual Insurance Policy Renewal (CAO-2026-13) for information;

And that Council authorize renewal of the Municipality's 2026/2027 insurance program with Intact Public Entities through Orr Insurance Brokers Inc. for the policy term June 1, 2026 to June 1, 2027, at a total annual premium of approximately \$395,235.

Carried

8.2 Clerk - None

8.3 Finance

8.3.1 Development Charge Implementation Options (FIN-2026-16)

2026-156

**Moved by** Deputy Mayor Mike Sholdice

**Seconded by** Councillor Marjorie Emery

That Council of the Municipality of Southwest Middlesex receive the report dated June 3, 2026, prepared by the Manager of Finance/Treasurer titled Development Charge Implementation Options (FIN-2026-16), for information;

And that Council direct staff to bring back a follow-up report outlining further options to modernize and streamline the Municipality's water and wastewater servicing fee structure;

And that Council direct that a broader municipal Development Charge By-Law is not implemented at this time.

Carried

8.3.2 2026 Capital Budget and Debt Management Update (FIN-2026-17)

Council recessed at 2:52 p.m. for a five minute break and reconvened at 2:57 p.m.

2026-157

**Moved by** Councillor Joel Haggith

**Seconded by** Councillor Mark McGill

That the Council of the Municipality of Southwest Middlesex receive the report dated June 3, 2026, prepared by the Manager of Finance/Treasurer titled 2026 Capital Budget and Debt Management Update (FIN-2026-17), for information;

And that Council endorse the financial strategy presented in Report FIN-2026-17 to support the Municipality's 2026 capital program and related cash flow requirements;

And that Council direct the Treasurer to bring forward the appropriate by-law to the June 17, 2026, Council meeting to implement the financing strategy outlined in this report.

Carried

8.4 Public Works - None

8.5 Community Services and Facilities - None

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

**9. NOTICE OF MOTION - None**

**10. CORRESPONDENCE AND PETITIONS - None**

**11. UNFINISHED BUSINESS - None**

**12. NEW BUSINESS - None**

**13. COUNTY COUNCIL AND CONFERENCE UPDATE - None**

**14. ANNOUNCEMENTS - None**

**15. CLOSED SESSION**

2026-158

**Moved by** Councillor Don McCallum

**Seconded by** Councillor Marjorie Emery

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 3:03 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

**Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001**

Carried

15.1 Call to Order

15.2 Disclosure of Pecuniary Interest

15.3 Draft Closed Meeting Minutes - May 20, 2026

15.4 Closed Item - Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees

**16. BUSINESS ARISING FROM CLOSED SESSION**

2026-159

**Moved by** Deputy Mayor Mike Sholdice

**Seconded by** Councillor Marjorie Emery

That the Council of the Municipality of Southwest Middlesex rise from Closed Session and reconvene to the Regular Meeting of Council at 3:25 p.m.

And that there were no disclosures of pecuniary interest;

And that Council approved the previous Closed Minutes from May 20, 2026;

And that Council received closed item 15.4 Section 239(2)(b) Personal matters about an identifiable individual for information and that Council provided direction to legal counsel on how to proceed.

Carried

**17. BY-LAWS**

2026-160

**Moved by** Councillor Joel Haggith

**Seconded by** Councillor Ed Myers

That the Council of Southwest Middlesex adopt the by-laws 2026/050 to 2026/052, listed below as read.

Carried

17.1 By-law 2026/050 Being a bylaw to authorize the signing of an agreement between the Corporation of the Municipality of Southwest Middlesex and 1926628 Ontario Inc., for cost sharing of the Industrial Road sanitary pumping station construction

17.2 By-law 2026/051 Being a by-law to amend by-law number 893 of the Village of Glencoe, being a by-law to deem registered plans of subdivision not to be registered passed December 1, 1975

17.3 By-Law 2026/052 Being a by-law to confirm the proceedings of Council on June 3, 2026

**18. FUTURE MEETINGS (subject to change)**

Wednesday, June 17, 2026 at 6:00 p.m. - Regular Meeting of Council

Wednesday, July 15, 2026 at 6:00 p.m. - Regular Meeting of Council

**19. ADJOURNMENT**

2026-161

**Moved by** Councillor Mark McGill

**Seconded by** Councillor Marjorie Emery

That the Regular Meeting of Council be adjourned at 3:27 p.m.

Carried