



Municipality of Southwest Middlesex

Regular Council Meeting

Minutes

Wednesday, May 20, 2026, 6:00 PM

Council Present: Mayor Allan Mayhew;
Deputy Mayor Mike Sholdice;
Councillor Marjorie Emery;
Councillor Joel Haggith;
Councillor Don McCallum;
Councillor Mark McGill;
Councillor Ed Myers;
Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO
Denice Williamson, Treasurer
Mauro Castrilli, Public Works Manager;
Andrew Neely, Drainage Superintendent;
Colleen Kelly, Clerk
Shannon Black, Deputy Clerk

Meetings are held in person in Council Chambers. Webcasts (live or archived) are provided for convenience only and can be found on our YouTube Channel.

Any failure of the audio or video streaming equipment for a Meeting or any portion thereof does not invalidate the outcome of the meeting.

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

1. CALL TO ORDER

Deputy Mayor Sholdice called the meeting to order at 6:02 p.m.

Mayor Mayhew arrived at 6:05 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

3. CONFIRMATION OF THE AGENDA

2026-138

Moved by Councillor Don McCallum

Seconded by Councillor Joel Haggith

That the Regular Agenda of Council dated May 20, 2026 be accepted as presented

Carried

4. DELEGATIONS AND PRESENTATIONS

4.1 Sam Smith, Regional Hub Manager and Maegan Garber, Safety, Process & Compliance Manager from Ontario Clean Water Agency (OCWA) - 2025 Glencoe Waste Water Treatment Plan (WWTP) and Wastewater Collection (WWC) Annual Report

2026-139

Moved by Councillor Marjorie Emery

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receives the presentation dated May 20, 2026 from Sam Smith and Maegan Garber on the 2025 Glencoe Waste Water Treatment Plant (WWTP) and Wastewater Collection (WWC) system Annual Performance Report for information.

Carried

4.2 Sam Smith, Regional Hub Manager and Maegan Garber, Safety, Process & Compliance Manager from Ontario Clean Water Agency (OCWA) - 2025 Wardsville Water Pollution Control Plant (WPCP) and Wastewater Collection (WWC) Annual Report

2026-140

Moved by Councillor Martin Vink

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receives the presentation dated May 20, 2026 from Sam Smith and Maegan Garber from the

Ontario Clean Water Agency (OCWA) on the 2025 Wardsville Water Pollution Control Plant (WPCP) and Wastewater Collection (WWC) system Annual Performance Report for information.

Carried

5. CONSENT AGENDA

2026-141

Moved by Councillor Don McCallum

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.9, with the exception of Item 5.5 Clearview Township resolution of support regarding Public Sector Salary Disclosure Inflation Adjustments, which shall be received separately, as set out on the Consent Agenda for the May 20, 2026 Regular Meeting of Council, for information;

And that Council approve the minutes of the May 6, 2026 Regular Council Meeting.

Carried

5.1 Draft Regular Meeting of Council Minutes - May 6, 2026

5.2 Southwest Middlesex 2025 Planning Summary Report

5.3 Voucher Report - April 2026 (FIN-2026-14)

5.4 Middlesex County Council Highlights - May 12, 2026

5.5 Clearview Township resolution of support regarding Public Sector Salary Disclosure Inflation Adjustments

2026-142

Moved by Councillor Mark McGill

Seconded by Councillor Marjorie Emery

That the Council of the Municipality of Southwest Middlesex receive consent agenda Item 5.5 - Clearview Township resolution of support regarding Public Sector Salary Disclosure Inflation Adjustments for information;

And that Council direct staff to send a letter of support.

Carried

- 5.6 Town of Wasaga Beach resolution of support regarding Bill 100 - Better Regional Governance Act, 2026
- 5.7 Town of Bruce Mines resolution of support regarding Bill 97, Plan to Protect Ontario Act (Budget Measures), 2026 - Schedule 7
- 5.8 Township of Dawn-Euphemia Notice of Official Plan Review - Public Information Session
- 5.9 Ministry for Seniors and Accessibility information regarding Seniors Month - June 2026

6. COMMITTEE OF ADJUSTMENT

2026-143

Moved by Councillor Mark McGill

Seconded by Councillor Martin Vink

That the Council of the Municipality of Southwest Middlesex enter into the Committee of Adjustment at 6:21 p.m.

Carried

7. PUBLIC MEETINGS

- 7.1 Court of Revision

2026-144

Moved by Councillor Don McCallum

Seconded by Councillor Marjorie Emery

That Mayor Mayhew be appointed to the Court of Revision and act as Chair for the Floyd Winship Drain Walch Branch 2026 and for the McCahon Drain 2026.

And that Councillors Vink, McGill, McCallum and Deputy Mayor Sholdice be appointed to the Court of Revision for the Floyd Winship Drain Walch Branch 2026 and for the McCahon Drain 2026.

And that Council temporarily adjourn the regular meeting to sit as the Court of Revision at 6:35 p.m.

8. STAFF REPORTS

8.1 Chief Administrative Officer - None

8.2 Clerk - None

8.3 Finance

8.3.1 Donation Policy and Procedure (FIN-2026-15)

2026-145

Moved by Councillor Mark McGill

Seconded by Councillor Ed Myers

That Council of the Municipality of Southwest Middlesex receive the report dated May 20, 2026, prepared by the Manager of Finance/Treasurer titled Donation Policy and Procedure (FIN-2026-15) for information;

And that Council adopt the proposed Donation Policy to establish consistent procedures for the acceptance, valuation, receipting, and accounting of donations received by the Municipality of Southwest Middlesex;

And that Council authorize the Treasurer or designate to administer the policy and issue official income tax receipts in accordance with the requirements of the Income Tax Act and Canada Revenue Agency (CRA) guidelines.

Carried

8.4 Public Works

8.4.1 Transfer Station Update (PUB-2026-11)

2026-146

Moved by Councillor Joel Haggith

Seconded by Mayor Allan Mayhew

That the Council of the Municipality of Southwest Middlesex receive the report dated May 20, 2026, prepared by the Manager of Public Works titled Transfer Station Update (PUB-2026-11) for information.

Carried

8.5 Community Services and Facilities - None

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS - None

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

2026-147

Moved by Councillor Joel Haggith

Seconded by Councillor Don McCallum

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 6:54 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001

Carried

15.1 Call to Order

15.2 Disclosure of Pecuniary Interest

15.3 Draft Closed Meeting Minutes - April 22, 2026

15.4 Closed Item - Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees

15.5 Closed Item - Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees

16. BUSINESS ARISING FROM CLOSED SESSION

2026-148

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex rise from Closed Session and reconvene to the Regular Meeting of Council at 8:02 p.m.

And that there were no disclosures of pecuniary interest;

And that Council approved the previous Closed Meeting Minutes from April 22, 2026;

And that Council received Closed Item 15.4 Section 239(2)(b) Personal matters about an identifiable individual for information and provided direction to legal counsel on how to proceed;

And the Council received Closed Item 15.5 Section 239(2)(b) Personal matters about an identifiable individual for information and provided direction to legal counsel on how to proceed.

Carried

17. BY-LAWS

2026-149

Moved by Councillor Marjorie Emery

Seconded by Councillor Joel Haggith

That the Council of Southwest Middlesex give a third and final reading to adopt by-law 2026/021 and adopt by-laws 2026/047 to 2026/049, as listed below.

Carried

17.1 By-law 2026/021 Being a by-law to provide for the drainage works being the Wardsville Outlet Drain 2026 (Third and Final Reading)

- 17.2 By-law 2026/047 Being a by-law to amend By-law 2025/068 respecting the revision of the Economic Development Loan Program Agreement between the County of Middlesex and the Municipality of Southwest Middlesex for the Glencoe Industrial Park Servicing
- 17.3 By-law 2026/048 Being a by-law to adopt a Donation Policy
- 17.4 By-law 2026/049 Being a by-law to confirm the proceedings of Council on May 20, 2026

18. FUTURE MEETINGS (subject to change)

Wednesday, June 3, 2026 at 1:30 p.m. - Regular Meeting of Council

Wednesday, June 17, 2026 at 6:00 p.m. - Regular Meeting of Council

19. ADJOURNMENT

2026-150

Moved by Councillor Joel Haggith

Seconded by Councillor Martin Vink

That the Regular Meeting of Council be adjourned at 8:06 p.m.

Carried