



Break Open Ticket Report Checklist

Reports are due within 30 days of the lottery event. An organization's future applications may be denied if reports are not received after 60 days. The following documents are required in your report:

Break Open Tickets (Nevada)

- Completed AGCO Break-Open report - only original forms and signatures will be accepted
- Ensure that all sales dates fall within the valid licence start and end dates
- Ensure that the number of licensed boxes was not exceeded
- All bank statements showing all revenue and expenditures from the last report filed with this office until completion of the lottery event for which the report is being submitted. Account enquiry forms are not considered bank statements
- All receipts for all expenditures for the lottery event, including a copy of any disbursement cheques from the lottery trust account (copies of invoices to match the corresponding cheques)