



**Municipality of Southwest Middlesex**  
**Special Council Meeting**  
**Minutes**

**Wednesday, January 7, 2026, 9:30 AM**

Council Present: Mayor Allan Mayhew;  
Deputy Mayor Mike Sholdice;  
Councillor Majorie Emery  
Councillor Joel Haggith;  
Councillor Don McCallum;  
Councillor Mark McGill;  
Councillor Ed Myers;

Council Absent: Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO  
Denice Williamson, Treasurer  
Colleen Kelly, Clerk

**Meeting can be viewed at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

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**1. Call to Order**

Mayor Mayhew called the Special Meeting of Council to order at 9:30 a.m.

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest.

**3. Confirmation of the Agenda**

2026-001

**Moved by** Councillor Majorie Emery

**Seconded by** Councillor Don McCallum

That the Special Agenda of Council dated January 7, 2026 be accepted as presented.

Carried

#### 4. Staff Reports

##### 4.1 Temporary Borrowing By-law (FIN-2026-01)

2026-002

**Moved by** Councillor Ed Myers  
**Seconded by** Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated January 7, 2026 prepared by the Manager of Finance/Treasurer titled 2026 Temporary Borrowing (FIN-2026-01) for information;

And that Council pass By-law 2026/001 authorizing the Temporary Borrowing for the Municipality of Southwest Middlesex in 2026 at \$2,000,000.

Carried

##### 4.2 Property Tax Billing and Collection Report and Policy (FIN-2026-02)

2026-003

**Moved by** Councillor Joel Haggith  
**Seconded by** Councillor Mark McGill

That the Council of the Municipality of Southwest Middlesex receive the report dated January 7, 2026 prepared by the Manager of Finance/Treasurer titled Property Tax Billing and Collection Report and Policy (FIN-2026-02) for information;

And that Council pass By-law 2026/002 being a by-law for the adoption of the Property Tax Billing and Collection Policy.

Carried

**5. By-laws**

2026-004

**Moved by** Councillor Don McCallum

**Seconded by** Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex give a first, second, third and final reading to by-laws 2026/001 to 2026/005 as listed below.

Carried

- 5.1 By-law 2026/001 Being a by-law to authorize the temporary borrowing of funds for 2026 expenditures
- 5.2 By-law 2026/002 Being a by-law for the adoption of a property tax billing and collection policy
- 5.3 By-law 2026/003 Being a by-law to provide for interim tax levies for the year 2026
- 5.4 By-law 2026/004 Being a by-law for the adoption of a reserve and reserve fund policy
- 5.5 By-law 2026/005 Being a by-law to confirm the proceedings of Council on January 7, 2026

**6. Future Meetings (subject to change)**

Wednesday, January 14, 2026 at 6:00 p.m. - Regular Meeting of Council

Wednesday, January 21, 2026 at 9:30 a.m. - Special Budget Presentation Meeting

**7. Adjournment**

2026-005

**Moved by** Deputy Mayor Mike Sholdice

**Seconded by** Councillor Ed Myers

That the Municipality of Southwest Middlesex Special Meeting of Council be adjourned at 9:51 a.m.

Carried