



Municipality of Southwest Middlesex

Regular Council Meeting

Minutes

Wednesday, October 1, 2025, 1:30 PM

Council Present: Mayor Allan Mayhew;
Deputy Mayor Mike Sholdice;
Councillor Majorie Emery
Councillor Joel Haggith;
Councillor Don McCallum;
Councillor Mark McGill;
Councillor Ed Myers;
Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO
Kendra Kettler, Clerk
Denice Williamson, Treasurer
Mauro Castrilli, Public Works Manager;
Kevin Miller, Manager of Community Services & Facilities

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 1:32 p.m.

Councillor Vink was absent at the start of the meeting. Councillor Vink joined the meeting at 2:02 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

3. CONFIRMATION OF THE AGENDA

2025-273

Moved by Councillor Mark McGill

Seconded by Councillor Ed Myers

That the Regular Agenda of Council dated October 1, 2025 be accepted as presented

Carried

4. DELEGATIONS AND PRESENTATIONS

4.1 Community School Alliance

Chair Doug Reycraft spoke to Council about the history and the latest activities of the Community School Alliance.

2025-274

Moved by Councillor Mark McGill

Seconded by Councillor Majorie Emery

That the Council of the Municipality of Southwest Middlesex receive the presentation on October 1, 2025 from Doug Reycraft, Chair, Community School Alliance for information.

Carried

5. CONSENT AGENDA

2025-275

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.3, as set out on the Consent Agenda for the October 1, 2025 Regular Meeting of Council, for information;

And that Council approve the minutes of the September 17, 2025 Regular Council Meeting.

Carried

5.1 Draft Minutes of the Regular Meeting of Council - September 17, 2025

5.2 Middlesex County Community Improvement Support Program (CISP)

5.3 Middlesex County 2026 Council Meeting Calendar

6. **COMMITTEE OF ADJUSTMENT - None.**

7. **PUBLIC MEETINGS - None.**

8. **STAFF REPORTS**

8.1 Chief Administrative Officer

8.1.1 Service Delivery Review (CAO-2025-52)

2025-276

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated October 1, 2025 prepared by the Chief Administrative Officer, titled Service Delivery and Customer Service Review – Project Initiation (CAO-2025-52), for information.

Carried

8.2 Clerk

8.2.1 Alternative Voting Method (CLE-2025-12)

2025-277

Moved by Councillor Ed Myers

Seconded by Deputy Mayor Mike Sholdice

That the Council of the Municipality of Southwest Middlesex receive the report dated October 1, 2025 prepared by the Manager of Legislative Services/Clerk titled 2026 Alternative Voting Method (CLE-2025-12), for information;

And that Council approves the use of internet/telephone as the alternative voting method for the 2026 Municipal Election being held on Monday, October 25, 2026;

And that Council authorizes the Mayor and Clerk to enter into an agreement with Intelivote Systems Inc. for eVoting Service for the 2026 Municipal and School Board Elections and refer the by-law to the next meeting of Council;

And that the procurement of Intelivote Systems Inc. be added to the 2026 Municipal Budget discussions for the purposes of executing the 2026 Municipal and School Board election.

Carried

8.2.2 2026 Council and Committee Meeting Schedule (CLE-2025-13)

2025-278

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated October 1, 2025 prepared by the Manager of Legislative Services/Clerk titled 2026 Council and Committee Meeting Schedule (CLE-2025-13), for information;

And that Council adopt the 2026 Southwest Middlesex Council Calendar as attached as Appendix 'A'.

Carried

8.3 Finance - None.

8.4 Public Works - None.

8.5 Community Services and Facilities

8.5.1 Community Services Update (CSF-2025-08)

2025-279

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of Southwest Middlesex receive the report dated October 1, 2025, prepared by the Manager of Community Services and Facilities titled Community Services Update (CSF-2025-08) for information.

Carried

8.6 Fire - None.

8.7 Building - None.

8.8 Planning - None.

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS - None.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

2025-280

Moved by Councillor Joel Haggith

Seconded by Councillor Majorie Emery

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 2:02 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001

Carried

15.1 Draft Closed Meeting Minutes - September 17, 2025

15.2 Closed Item - Section 239(2)(d) - labour relations or employee negotiations

15.3 Closed Item - Section 239(2)(c) - a proposed or pending acquisition or disposition of land by the municipality

15.4 Closed Item - Section 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board. 2001, c.25, s.239(2); 2017, c.10, Sch

16. BUSINESS ARISING FROM CLOSED SESSION

Councillor Vink joined the meeting during closed session at 2:02 p.m. A recorded vote was requested on the resolution related to the ratification of the Unifor Local 414 Collective Agreement.

2025-281

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex rise from Closed Session and reconvene to the Regular Meeting of Council at 2:52 p.m.

And that during closed session Council approved the previous closed minutes from September 17, 2025;

And that during closed session Council received information related to Section 239(2)(c) and provided direction, and declared 124 Wellington Street, Wardsville surplus to the needs of the municipality.

And that during closed session Council received information related to Section 239(2)(k) for information.

Carried

2025-282

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Ed Myers

During closed session Council also received information related to Section 239(2)(d) for information -

And that Council ratify the UNIFOR Local 414 Renewal of Collective Agreement for October 10, 2025 to October 10, 2028;

And that the Mayor and Chief Administrative Officer be authorized to sign all required documentation associated with the 2025-2028 renewal of the Municipality of Southwest Middlesex Collective Agreement with its UNIFOR Local 414.

Carried

17. BY-LAWS

2025-283

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of Southwest Middlesex adopt the by-laws listed below as read.

Carried

- 17.1 By-Law 2025/086 Being a by-law to authorize the use of alternative voting methods for the 2026 Municipal and School Board Election (See Item 8.2.1)
- 17.2 By-Law 2025/087 Being a by-law to enter into an agreement with Middlesex County for the "Can I Play Too" program
- 17.3 By-Law 2025/088 Being a by-law to confirm the proceedings of Council on October 1, 2025

18. FUTURE MEETINGS (subject to change)

19. ADJOURNMENT

2025-284

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Regular Meeting of Council be adjourned at 2:58 p.m.

Carried