



Municipality of Southwest Middlesex
Regular Council Meeting
Minutes

Wednesday, May 21, 2025, 6:00 PM

Council Present: Mayor Allan Mayhew;
Deputy Mayor Mike Sholdice;
Councillor Majorie Emery
Councillor Joel Haggith;
Councillor Don McCallum;
Councillor Mark McGill;
Councillor Ed Myers;
Councillor Martin Vink;

Staff Present: Amanda Gubbels, CAO
Kendra Kettler, Clerk
Mauro Castrilli, Public Works Manager;
Andrew Neely, Drainage Superintendent;
Alana Kertesz, Planner
Erin Besch, Planner (virtually)
Sara Donais, Acting Treasurer

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 6:05 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

3. CONFIRMATION OF THE AGENDA

2025-158

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Don McCallum

That the following item be added to the Meeting Agenda - Item 17.4 By-law 2025/066
Authorize signing of Land Transfer/Deed - Sale of Surplus Property - Wardsville;

And that the Regular Agenda of Council dated May 21, 2025 be accepted as amended.

Carried

4. DELEGATIONS AND PRESENTATIONS - None

5. CONSENT AGENDA

2025-159

Moved by Councillor Majorie Emery

Seconded by Councillor Don McCallum

That the Council of the Municipality of Southwest Middlesex receive Items 5.1. to 5.8, as set out on the Consent Agenda for the May 21, 2025 Regular Meeting of Council, for information;

And that Council approve the minutes of the May 7, 2025 Regular Council Meeting.

Carried

- 5.1 Draft Minutes of the May 7, 2025 Regular Meeting of Council
- 5.2 Approved Minutes of the January 30, 2025 Brook-Alvinston Fire Committee Meeting
- 5.3 County of Middlesex correspondence to Mayor Josh Morgan, City of London regarding Regional Transportation Planning and Engagement
- 5.4 Middlesex-London Health Unit - Monthly Board of Health Update - April 2025
- 5.5 Honourable Rob Flack, Minister of Municipal Affairs and Housing - Letter to Heads of Council - Expanded Strong Mayor Powers
- 5.6 Municipality of Chatham-Kent - Notice of Complete Application and Public Meeting to Consider an Application for Consent and Zoning By-law Amendment - 30079 Peter Road
- 5.7 Hydro One Community Open House regarding Longwood to Lakeshore Project

- 5.8 Ontario Provincial Police (O.P.P.) - Municipal Policing Unit and Financial Services Unit realignment

6. COMMITTEE OF ADJUSTMENT

2025-160

Moved by Councillor Martin Vink

Seconded by Councillor Don McCallum

That the Council of the Municipality of Southwest Middlesex enter into the Committee of Adjustment at 6:12 p.m.

Carried

7. PUBLIC MEETINGS

- 7.1 Court of Revision

2025-161

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Don McCallum

That Mayor Mayhew be appointed to the Court of Revision and act as chair for the Gardiner Drain 2025, the Gould Drain 2025 and the Stinson-McCallum Drain 2025.

And that Councillors Vink and Deputy Mayor Sholdice, McCallum, Emery be appointed to the Court of Revision for the Gardiner Drain 2025, the Gould Drain 2025 and the Stinson-McCallum Drain 2025.

And that Council adjourn the regular meeting to sit as the Court of Revision at 6:52p.m.

Carried

- 7.2 Meeting to Consider - Hagle Drain 2025

The engineer, Mike Devos from Spriet Associates, presented the report.

There were no questions from affected property owners.

There were no requests to add or remove names from the petition.

Questions were asked by Members of Council.

Council Decision.

2025-162

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex accept the Engineer's Report in reference to the Hagle Drain 2025 and refers the by-law to the By-law section of the agenda for a 1st and 2nd reading.

Carried

7.3 Meeting to Consider - McCahon-Trillium Drain 2025

The engineer, Mike Devos from Spriet Associates, presented the report.

There were no questions from affected property owners.

There were no requests to add or remove names from the petition.

Questions were asked by Members of Council.

Council Decision.

2025-163

Moved by Councillor Martin Vink

Seconded by Councillor Don McCallum

That the Council of the Municipality of Southwest Middlesex accept the Engineer's Report in reference to the McCahon-Trillium Drain 2025 and refers the by-law to the By-law section of the agenda for a 1st and 2nd reading.

Carried

7.4 Zoning By-law Amendment Application P3-2025 submitted by Siv-ik Planning & Design Inc. c/o Dan Murphy on behalf of Arvai Developments Inc. - North side of Appin Road (County Road 14) East of Stella Avenue, Glencoe

The Planner presented their report.

The applicant/agent spoke to the application.

Council members asked questions.

Written submissions were read out loud

2025-164

Moved by Councillor Joel Haggith

Seconded by Councillor Ed Myers

That the Council of the Municipality of Southwest Middlesex receive the report dated May 21, 2025 prepared by the Planner titled Zoning By-law Amendment Application P3-2025, submitted by Siv-ik Planning & Design Inc. c/o Dan Murphy on behalf of Arvai Developments Inc. for information;

And that staff provide a subsequent report evaluating the application, taking into account all public and agency comments received, with a recommendation for Council's consideration at a future meeting.

Carried

7.5 Council Composition

This public meeting was held in accordance with the notice by-law to provide community members the opportunity to voice their opinion on the council composition. Residents were able to attend the public meeting in person to share comments with council or by verbal or written comments to the Clerk in advance of the meeting. All comments are public record.

No verbal or written comments were received.

8. STAFF REPORTS

8.1 Chief Administrative Officer

8.1.1 Association of Municipalities of Ontario (AMO) Delegation Request

2025-165

Moved by Councillor Mark McGill

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the verbal report provided by the Chief Administrative Officer regarding an Association of Municipalities of Ontario (AMO) delegation request for information;

And that Council direct staff to pursue AMO delegations with Hydro One regarding compensation, the Ministry of Infrastructure on various infrastructure projects, and the Ministry of the Environment on topics considered by staff.

Carried

8.2 Clerk - None

8.3 Finance - None

8.4 Public Works

8.4.1 Single Surface Chip Seal Program (PUB-2025-11)

2025-166

Moved by Councillor Mark McGill

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated May 21, 2025 prepared by the Manager of Public Works titled Single Surface Chip Seal Program (PUB-2025-11) for information;
And that Council direct staff to sole sourcing the single surface chip seal resurfacing to the Municipality of Middlesex Centre.

Carried

8.4.2 Downie Drain - Section 78 Improvement (DS-2025-07)

2025-167

Moved by Councillor Ed Myers

Seconded by Councillor Joel Haggith

That the Council of the Municipality of Southwest Middlesex receive the report dated May 21, 2025 prepared by the Drainage Superintendent titled Downie Drain-Section 78 Improvement (DS-2025-07) for information;

And that Council accept the request under Section 78 of the Drainage Act from the owner of Range I S, Lots 18 and 19, for a replacement bridge and improvements to the Downie Drain (formerly of Mosa Township).

Carried

8.5 Community Services and Facilities - None

8.6 Fire - None

8.7 Building - None

8.8 Planning - None

9. NOTICE OF MOTION

9.1 Support the GDHS Pollinator Gardens

2026-168

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

After five years of countless volunteer hours the GDHS Pollinator Gardens have transformed into thriving living landscapes for future generations to enjoy. These gardens are part of a broader effort to restore vital ecosystems and inspire community action.

Therefore it be resolved that the Municipality of Southwest Middlesex formally recognizes and commends the Glencoe District High School Pollinator Gardens for their significant contribution to environmental sustainability and community engagement.

Carried

- 10. **CORRESPONDENCE AND PETITIONS - None**
- 11. **UNFINISHED BUSINESS - None**
- 12. **NEW BUSINESS - None**
- 13. **COUNTY COUNCIL AND CONFERENCE UPDATE - None**
- 14. **ANNOUNCEMENTS - None**
- 15. **CLOSED SESSION**

2025-169

Moved by Mayor Allan Mayhew

Seconded by Councillor Martin Vink

That the Regular Meeting of Council of the Municipality of Southwest Middlesex be temporarily adjourned at 7:55 p.m. to permit the holding of a meeting in Closed Session for the purpose(s) of:

Exceptions Pursuant to Section 239(2) of the Municipal Act, 2001

Carried

- 15.1 Closed Meeting Minutes - April 23, 2025
- 15.2 Closed Item - Section 239(2)(i) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonable be expected to

prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

16. BUSINESS ARISING FROM CLOSED SESSION

2025-170

Moved by Deputy Mayor Mike Sholdice

Seconded by Councillor Joel Haggith

That during closed session Council approved previous meeting minutes;

That the Council of the Municipality of Southwest Middlesex award the bid submission for Engineering Services for C110, C111, C119, C126, C127, C137, B101, B101 & B208 to Spriet Associates Engineers and Architects in the amount of \$142,510.00 (Excluding HST);

And that in open session the Mayor and Clerk be authorized to execute any necessary documents.

Carried

17. BY-LAWS

2025-171

Moved by Councillor Ed Myers

Seconded by Councillor Don McCallum

That the Council of the Municipality of Southwest Middlesex give a first and second reading to by-law 2025/063 and 2025/064 and adopt by-laws 2025/065 to 2025/067 as listed below.

Carried

- 17.1 By-law 2025/063 Being a provisional by-law to provide for a drainage works being the Hagle Drain 2025 (First and Second Reading)
- 17.2 By-law 2025/064 Being a provisional by-law to provide for a drainage works being the McCahon-Trillium Drain 2025 (First and Second Reading)
- 17.3 By-law 2025/065 Being a by-law to authorize the signing of a license agreement with Glencoe Agricultural Society for the use of their facilities as an emergency shelter and related purposes
- 17.4 By-law 2025/066 Authorize signing of Land Transfer/Deed - Sale of Surplus Property - Wardsville

17.5 By-law 2025/067 Being a by-law to confirm the proceedings of Council on May 21, 2025

18. FUTURE MEETINGS (subject to change)

Wednesday June 4, 2025 at 1:30 p.m. - Regular Meeting of Council

Wednesday June 18, 2025 at 6:00 p.m. - Regular Meeting of Council

19. ADJOURNMENT

2025-172

Moved by Councillor Ed Myers

Seconded by Mayor Allan Mayhew

That the Regular Meeting of Council be adjourned at 8:12 p.m.

Carried